



MODEL STATUTES FOR THE JU-JITSU CONTINENTAL UNIONS

Materials, approved by the JJIF Board, for initial discussion and starting of a process of reviewing, updating and adopting the JJEU Statutes.

For delegates of the JJEU General Assembly, 16.10.2021.

MESSAGE FROM THE JJEU PRESIDENT

Dear Presidents, dear delegates!

Please find enclosed the generic template of the Statutes of the Continental Union within the JJIF family. The JJIF Board has approved the draft.

The objective of a generic model of Statutes is a wish (and a need) to harmonize structure and organisation of the Continental Unions to reflect common values, principles and vision.

There is no intention to make copy-paste Statutes but to harmonize basic principles, having in mind that there are legal, cultural etc. differences from continent to continent (and it goes to country legal system where continental union has official seat - registration office etc.). When reading the draft you might find out that some principles are already in our present Statutes – as our Statutes was the initial base to start the process. We have had several extensive, open and good discussions within the JJIF Board and this is the product sent to continents to work on.

The objective and timeline of the process is as follows:

16.10.2021	Introduction at the JJEU GA in Slovenia (initial presentation and general discussion).
31.12.2021	Discussion within members, accepting comments and proposals on a generic draft model.
31.1.2022	JJEU Board review of comments and proposals, creating a proposal of Statutes;
28.2.2022	Review of a proposal and harmonization with JJIF; - preparation as a proposal for a next JJEU General Assembly; - amendments only will be accepted at this stage; - harmonization of the amendments at the JJEU Board and with the JJIF;
Next GA (2022)	Approval of the JJEU General Assembly. Approval by the JJIF Board.
30.6.2022	Adopting procedures and structure and by-laws.

I look forward to discussion at the General Assembly. Thank you.

PLEASE NOTE: this is approved but not language checked and edited version and should be used only for internal discussions at the JJEU members.

Robert Perc
JJEU President

MODEL STATUTES FOR THE JU-JITSU CONTINENTAL UNIONS

1.0 DEFINITIONS

- 1.1 Defined terms in the statutes of the Ju-Jitsu International Federation as approved on 25.04.16 (“JJIF Statutes”) shall have the same meaning in the present statutes.
- 1.2 The present statutes are based on Article 11 of JJIF statutes (last version 1.2 in force since 01st January 2021)

2.0 NAME AND STATUS

- 2.1. The Ju-Jitsu *[name of continent]* Union ([JCU]) shall be the *[name of continent]* Ju-Jitsu Continental Union (JCU) of the Ju-Jitsu International Federation (“JJIF”). JJIF is registered as a sports association in Switzerland under Swiss law with the Handelsregister Des Kantons Schwyz.
- 2.2. The [JCU] shall therefore conform with the JJIF Statutes, Rules, Regulations, Resolutions and Policies. In the event the [JCU] Statutes are silent on a particular matter, resort shall be had to the JJIF Statutes and to the principles therein.
- 2.3. In case of any inconsistency between the JJIF Statutes and the [JCU] Statutes, the JJIF Statutes shall have precedence to the extent of such inconsistency.
- 2.4. The [JCU] shall be a non-governmental, not-for-profit organization, under the authority of the JJIF Congress, the JJIF Session and the JJIF Executive Board.
- 2.5. The [JCU] must preserve its autonomy as against third parties and resist all vested pressures of any kind, including but not limited to any political, religious or economic pressures.
- 2.6. The registered office of [JCU] shall be at such place where the [JCU] Executive Board may decide. If this is possible, the [JCU] Executive Board shall cause the [JCU] to be registered as a body corporate. [Registration Information to be added]
- 2.7. The official language is English. Proceedings shall be held in English. Any person may

speaking in a language of his choice but must have the assistance of an interpreter. All documents must be in English or translated and certified by an interpreter.

3.0 MEMBERSHIP AND REGIONS

- 3.1. The [JJCU] shall consist of Ju-Jitsu National Organisations (JNNOs) on the *[name of continent]* which are already members of JJIF and which, at all times, maintain their membership with JJIF.
- 3.2. The [JJCU] shall consist of *[no. in letters] [no in figure]* Regions as provided in the JJIF Statutes namely: [(i), (ii), (iii), (iv), (v)] Regional Associations may be formed by JNNOs from each region.

4.0 EMBLEM AND FLAG

- 4.1 The emblem of the [JJCU] is as follows:

[picture of logo/emblem/shall include JJIF Logo]

Colours: *[description in terms of colours]*

Description of the logo: *[description]*

- 4.2 The JJIF logo in the [JJCU] emblem shall remain the sole property and intellectual property of the JJIF. The [JJCU] shall comply with the JJIF Logo rules. [JJCU] may register the [JJCU] logo with the consent of JJIF with an Industrial Property Office in 1 or more countries in *[name of continent]*. The [JJCU] shall have the duty to protect its rights over the [JJCU] emblem. However, the JJIF logo shall, at all times, remain JJIF's sole intellectual property.

5.0 OBJECTS, OBLIGATIONS, MISSION AND ROLE

- 5.1 The objects, obligations, mission and role of the [JJCU] shall be:
 - a) To develop, promote and protect the fundamental principles and values of the JJIF on the *[name of continent]* in the fields of martial art and self-protection as well as sport and education in accordance with the JJIF Statutes, JJIF Codes, Rules and Regulations;
 - b) To further the mission, values and goals of the JJIF as provided in Article 4 of the JJIF Statutes and otherwise uphold and ensure compliance with the JJIF Statutes, JJIF Codes, Rules and Regulations in *[name of continent]*;

- c) To encourage, organize, supervise and assist in the development of Ju-Jitsu events, including the *[name of continent]* Championships, technical and referee seminars as well as sports for all;
- d) To adopt and implement and enforce the WADA Code and the JJIF Anti-Doping Rules;
- e) To take action against any form of illicit and unlawful discrimination and violence in sport;
- f) To promote fair play, tolerance, peace and understanding through and within sports and ethical values of sport in the broadest sense, in sport activities and in daily life.
- g) To encourage and support measures relating to the medical care and health of Ju-Jitsu athletes;
- h) To formulate proposals to the JJIF and participate in the composition and the activities of the JJIF commissions;
- i) To submit a written annual report, including a financial report, to the JJIF Executive Board on their Ju-Jitsu developmental activities.
- j) To organize, supervise and assist in conjunction with the JJIF the *[name of continent]* Championships once every year. The JJNOs of each region may organize regional events and competitions including open competitions.
- k) The [JJC] shall seek or maintain affiliation with the respective Continental Olympic Committees and other appropriate continental sports authorities and represents JJIF in these organisations.
- l) The [JJC] shall seek or maintain its inclusion in Continental Multi Sport events.
- m) The [JJC] can affiliate associations or other entities which are recognized by their Continental Olympic Committees and may take part in activities led or patronized by their Continental Olympic Committees, including continental and regional Games.

6.0 STRUCTURE

6.1 The [JJC] shall consist of 2 [3] organs:

- a) The [JUCU] General Assembly;
- b) [The presidency]
- c) The Executive Board

7.0 THE [JUCU] GENERAL ASSEMBLY

- 7.1 The highest organ within the [JUCU] is the General Assembly with full powers to decide on the affairs and matters of the [JUCU].
- 7.2 The [JUCU] General Assembly shall comprise of the delegates of the JNOs. Only the JNOs which are Full JJIF members (i.e which have full JJIF membership status) and which are fully compliant members, in particular, with respect to JJIF membership financial obligations are eligible to participate and vote at the General Assembly.

Powers of the General Assembly

- 7.3 The powers of the [JUCU] General Assembly shall include:
 - a) Subject to (c) and (d) below in this sub-clause, to decide on, approve or ratify all other matters submitted to it with a simple majority vote;
 - b) To elect the President, Vice-Presidents and the other members of the [JUCU] Executive Board except the Athletes' Representatives, with a simple majority vote of the delegates present and entitled to vote;
 - c) To remove the President or any Board Member or the entire Executive Board with a majority vote of at least 2/3rd of the delegates present and entitled to vote on a motion of no confidence upon a requisition of at least 50% of the Full Member JNOs entitled to attend and vote. Should there be such a requisition, the Executive Board shall convene an Extraordinary General Assembly within 30 days for such a purpose after receiving such a requisition;
 - d) To adopt or amend the [JUCU] Statutes with a majority vote of at least 2/3rd of the delegates present and entitled to vote.

Proceedings of the General Assembly

- 7.4 The General Assembly is convened once every year and the electoral General Assembly shall be convened once in every four years. The Executive Board decides on the date and venue of the [JUCU] General Assembly.

- 7.5 The [General Secretary] shall convene the annual meeting of the General Assembly by giving the JJNOs, at least 90 days prior notice. Items on the agenda shall include audited financial statements, the budget, the annual reports and the calendar of activities and when relevant the election of the [JJCU] Executive Board.
- 7.6 Proposals for inclusion of items in the agenda must be sent to the {General Secretary} at least sixty (60) days prior to the date of the General Assembly.
- 7.7 The [General Secretary] shall communicate the final agenda for the General Assembly with the proposals submitted by the JJNOs, at least thirty (30) days prior to the date of the General Assembly, together with all relevant supporting documents.
- 7.8 An Extraordinary [JJCU] General Assembly may be convened upon a request by the President or upon the written requisition of at least one third of the Full member JJNOs or in the case of a motion of no confidence to remove any Board Member or the entire Executive Board, upon a requisition of 50% of the Full member JJNOs. The Executive Board must convene such General Assembly within 30 days after receiving such a requisition.
- 7.9 Only items on the agenda may be discussed at the General Assembly.
- 7.10 Each member JJNO may be represented by maximum two (2) delegates but is entitled to only one vote. The delegates must be members of the JJNO with right to represent the JJNO (as specified in the JJNO Statutes) and must be citizens or permanent residents of the country they represent. If the President is not personally present, any representative who should be a member of the JJNO must be duly mandated in writing to represent the President.
- 7.11 Resolutions will be considered valid in the presence of at least one third of the Member-Federations or their delegates. The General Assembly decides by majority of votes. Decision on special issues must be passed with a qualified majority:
- a) In case of modification to the Statutes the presence required is at least 2/3 of the Members and decisions are passed with 2/3 of votes of the delegates in attendance;
 - b) Dissolution of the JJEU requires at least 2/3 of the Members and at least 4/5 of votes of the delegates in attendance.
- 7.12 If the quorum is not met, a second General Assembly will be convened, at least 15 days later but at most 45 days later. In this second General Assembly there are no quorum

requirements. The Board indicates the place and date of the second General Assembly.

- 7.12 There shall be no quorum requirements at a properly convened General Assembly.
- 7.13 The [JJCU] Executive Board members shall attend the General Assembly and shall submit such reports or decisions which have to be approved or ratified.
- 7.14 The General Assembly may also be held or joined by means of audio and visual communication (videoconferencing) by which members participating can simultaneously hear and see each other throughout the meeting held, except for matters which have to be voted upon by secret ballot like the election of the [JJCU] Board members and a motion of no confidence unless the videoconferencing system allows for such secret voting.
- 7.15 The President of the JJ.C Executive Board shall preside over the General Assembly proceedings.
- 7.16 Prior to the commencement of the [JJCU] General Assembly, a commission made up of two (2) persons (proposed by the President and approved by the General Assembly by a simple majority vote) shall verify the credentials of each participating JJNO delegate; the same 2 persons shall also act as the ballot scrutinizers. In the electoral General Assembly, these 2 persons must not be delegates from JJNOs presenting candidates for election to the Executive Board, unless this is impossible to comply with.
- 7.17 In the event of a tie in the voting of decisions, the President shall have the casting vote.
- 7.18 The [JJCU] President decides the number and the duration of the speeches allowed and allocated to the JJNO delegates.
- 7.19 The General Assembly is private. External parties may be invited to attend and speak subject to approval of the [JJCU] President.
- 7.20 Minutes of all meetings and other proceedings of the General Assembly are prepared by or under the authority of the [General Secretary or can be *Vice-President, Administration*] and shall be communicated to all [JJCU] members in a timely manner.

8.0 THE PRESIDENCY AND EXECUTIVE BOARD

ELECTED by General Assembly (max 5) - candidature as a LIST

President

Senior (1st) Vice President

Vice President(s) – also responsible for regions

APPROVED by General Assembly

Vice President(s) from regions

ELECTED by Athlete (voting member)

Athlete male

Athlete female

APPOINTED by the Board (non-voting member)

Director General

Sport Director

Financial Director

...directors etc.

Guidelines for the JJCJ leadership structure

A number of appointed board members with specific tasks (JJ4G, Para, ...) and to balance the gender ratio!

Appointed by president approved by board ex-officio, as a non-voting member (to express a link between JJIF Structure and continental organisation structure);

- 1) The General Director; *needed*
- 2) The Sports Director; *needed*
- 3) The Administration Director; *depending on administration structure*
- 4) The Financial Director, *depending on administration structure*

8.2 The [*Executive Board*] members with the right to vote cannot be:

- a) Citizens or permanent residents of the same country; (except for athletes' representation)
 - b) Spouses whether married civilly or living as spouses or first-degree relatives;
 - c) Associates or partners in the same or related business organisations;
 - d) In an employer-employee relationship.
- 8.3 The [Executive Board/Presidency] shall appoint an Auditor who shall be an ex officio, non-voting member of the [Executive Board].
- 8.4 The Executive Board may, as it deems fit, appoint Commissions and the Chairpersons / Directors of such other Commissions shall be ex officio, non-voting members of the [Executive Board].
- 8.5 The President may appoint Regional Coordinators for each Region who shall be ex-officio non-voting members of Executive Board. Regional coordinators for each region shall be responsible for the development of Ju-Jitsu within their Region and shall work in close collaboration with the President and the Executive Board and the Commissions. This responsibility can be entrusted to the elected Vice Presidents.

Executive Board Elections and Terms of Offices

- 8.6 The Executive Board members except for the Athlete's Representative are elected by the General Assembly for a period of office of four (4) years, by a secret ballot by a simple majority of the votes cast by delegates attending and entitled to vote.
- 8.7 The Athlete's Representative shall be elected according to the JJIF statutes.
- 8.8 Any member of a JJNO is eligible to stand as a candidate for election to any position in the [JJC] Executive Board, provided that his candidature is supported by his JJNO. Proof of such support must be submitted in writing along with the candidature application.
- 8.9 Only Full Member compliant JJNOs have the right to vote and nominate candidates to the elected positions in the JJC Executive Board.
- 8.10 Persons who:
- a) have been convicted of any offence involving dishonesty, hate crimes, sexual related offences, serious assault or of any offence and sentenced to imprisonment exceeding 6 months;
 - b) have been suspended or banned by JJIF;

- c) have been suspended or banned under the WADA Code or JJIF Anti-Doping Rules

shall be ineligible to stand as candidates. The persons convicted under (a) shall become eligible 5 years after the conviction or period of imprisonment. The persons under (b) and (c) shall become eligible immediately after the period of suspension or ban.

- 8.11 The [General Secretary] shall inform the JJNOs of the elections and the elections process at least 30 days before the electoral General Assembly. A person wishing to stand as candidate for a position in the Executive Board shall submit his nominations to the General Secretary at least 15 days before the elections (together with the support letter of his JJNO). No submission of candidature shall be accepted past the 15th day before the elections. The Executive Board shall communicate the list of candidatures 5 days prior to the elections.
- 8.12 A person can be candidate and nominate himself to more than one position in the Executive Board which he must state at the time of sending his candidature/nomination paper but can be elected to only one position. In case he is not elected to one position, he is eligible to be elected to the 2nd or other named positions.
- 8.13 The order of elections of the different positions shall be:
 - a) The President with list of proposed board members
 - b) *Vice-Presidents, EB members*
 - c) Approval of athletes' representatives
- 8.14 In case there are more than 2 candidates to a post, there shall be several rounds of voting as may be necessary. The candidature with the least number of votes will be removed until there are 2 candidatures remaining.
- 8.15 In case of a tie between 2 candidates, there shall be a 2nd round. In case of a further tie, there shall be a drawing of lots.
- 8.16 The JJCU shall invite a JJIF delegate to observe its electoral General Assembly. The JJIF delegate has the right to fully participate in the debate at the General Assembly with no right to vote. [JJCU] shall pay the travel and accommodation costs of the said JJIF delegate.

8.17 A [JJCUC] Board member whose JJNO is suspended or expelled by JJIF Board or Congress shall lose his office as [JJCUC] Board member and his office shall be declared vacant.

Powers of the Executive Board [Presidency]

8.18 The affairs of the [JJCUC] shall be managed by, or be under the direction or supervision of, the Executive Board. The Executive Board shall have all the powers necessary for managing, and for directing and supervising the management of the affairs of the [JJCUC].

8.19 In the exercise of its powers, the Executive Board shall observe the principles of good governance. It shall also observe the principles natural justice i.e the principle that a person has a right to be heard and the principle that no one should be judge in his in own cause.

8.20 The powers of the [Executive Board] include:

8.21 The adoption, enforcement and implementation of the decisions and resolutions of the [JJCUC] General Assembly;

8.22 The preparation of the agenda for the [JJCUC] General Assembly;

8.23 The monitoring, enforcement, observance and compliance with the JJIF, JJCUC Statutes and regulations of IOC and Continental Olympic Organisations.

8.24 For the avoidance of doubt, [JJCUC] or its Executive Board cannot suspend or terminate the membership of any JJNO or otherwise take any disciplinary measure against the JJNO but may propose such action to the JJIF Executive Board and the matter shall be dealt with in accordance with the JJIF Statutes.

Proceedings of the Executive Board

8.26 The [JJCUC] Executive Board may meet as often as may be necessary and shall be convened by the President or by the {General Secretary} at the request of the President by giving at least 10 days' notice to the Board members. On urgent matters, the meeting may be convened by giving 5 days' notice. 3 members of the Executive Board may also requisition the President to convene an Executive Board with an agenda and the President shall do so as soon as practicable.

- 8.27 All voting members shall be convened. Ex-officio non-voting members may be convened as and when necessary.
- 8.28 Meetings may also be held by means of audio or audio and visual communication (videoconferencing) by which members participating can simultaneously hear or hear and see each other throughout the meeting held, except for matters which have to be voted upon by secret ballot unless the videoconferencing system allows for such secret voting.
- 8.29 [There shall be no quorum requirements at a properly convened meeting.]
- 8.30 At meetings, decisions are taken by majority vote of voting members present and entitled to vote.
- 8.31 The President shall have a casting vote in case of a tie on any decision being voted upon.
- 8.32 Decisions may also be taken by the unanimous written resolution of the Executive Board Members.
- 8.33 In case of any vacancy in the [JJCU] Executive Board, the other members of the Executive Board may replace such vacancy until the next General Assembly when the vacancy shall be filled by holding an election for the said vacant post.
- 8.34 When Athletes Representative is not able to attend, the Athletes Representatives may appoint another member from the athletes commission to participate at the JJIF Executive Board and related meetings with all rights, associated to Athletes Representative position (including the right of vote).

9.0 THE PRESIDENT AND [SeniorVICE-PRESIDENT]

- 9.1 The President represents the [JJCU] at all times and presides over all its activities.
- 9.2 The President can carry out all the duties of the [General Secretary] if the latter fails to carry them out.
- 9.3 The President may take any action or decision on behalf of the [JJCU] on urgent matters when circumstances prevent such decision from being taken by the [JJCU]

Executive Board. The President shall as soon as reasonably practicable inform the other voting members of Executive Board and submit such decision for ratification. If the decision is not ratified by the Executive Board, the decision shall be annulled in so far as it is reversible.

- 9.4 The [Senior Vice-President] shall generally assist the President in his duties but in case of absence of the President, he shall replace the President and exercise the same powers and rights, and assume the same responsibilities as those of the President.

10.0 THE [GENERAL SECRETARY]

10.1 The Secretary shall:

- a) Work in close collaboration with the President and generally assist the President in his duties;
- b) Convene all meetings of the [Presidency Executive Board] and General Assembly;
- c) draw up the minutes of proceedings of all meetings or arrange that they be drawn up under his authority and supervision;
- d) have the custody of the records of the [JJC] except financial records which shall be kept by the [*Vice-President, Finance*];
- e) keep a register of JJNOs which are [JJC] members with sufficient particulars and update it from time to time to add new members admitted by JJIF and to remove members which have been suspended or expelled by JJIF.

11.0 COMMENCEMENT

12.1 The present [JJC] Statutes shall come into force on the date the [JJC] General Assembly, which shall be convened as soon as practicable, approves same, subject to their prior approval by the JJIF Executive Board.

12.2 Any amendment of the JJ.C Statutes in accordance with the present Statutes shall come into force on the date when JJIF Executive Board shall have approved same.

Approved by the JJIF Executive Board on [date]