



Pursuing the JJIF Statutes (July 2015) and the powers invested by the JJEU Statutes, on the on-line session on August 27, 2021, the JJEU Board has reviewed, updated and accepted the following

# ELECTORAL PROCEDURES

for electoral General Assembly session 2021

## I. GENERAL

### Article 1 (general provisions)

The Electoral General Assembly of 2020 was postponed under safety concerns because of the Covid-19 pandemic. As a consequence, the 2021 session of the General Assembly is electoral.

Candidatures for the various positions must come from full National Members (JJNO) or must be supported by full National Members and must reach the General Secretary by regular post mail or e-mail at the designated dates set in these procedures.

Following Covid-19 protocols for safety of all persons involved, electronic registration is required.

The candidates who miss this date are not eligible for election. An official acknowledgement from the General Secretary will validate their nomination.

If the General Secretary is not available, the Board will nominate a person responsible for the candidature process, according to the Statute.

Only National Members may propose (support) and only bona fide candidates. These candidates must be citizens or residents of the country they represent.

Candidates shall be given equal time for last presentation (set by the Board before the session) to the delegates of the General Assembly before elections. The order of the presentation shall be alphabetical (by surname).

When the Chairperson declares the electoral procedures started and transfers the activities to the Electoral Commission, no one except the Chairperson and the members of Electoral Commission shall be allowed to speak until the last result is declared and the electoral procedures are declared closed by the Chairperson (i.e. when the Electoral Commission finished their task and hand over all materials to the Chairperson).

The Chairperson of the General Assembly shall maintain the order in the room. Persons not respecting the order shall be warned and after second call escorted outside.

JU-JITSU EUROPEAN UNION (JJEU), **Address of the office:** Am Nepomukplatz 4, 76661 Philippsburg, Germany

Constituent member of Ju-Jitsu International Federation - JJIF





Article 2  
(list of candidates on elections)

In 2021, the elections take place for the whole JJEU Board (composition of 5) as follows:

- a. The President,
- b. The General Secretary,
- c. The 1<sup>st</sup> Vice President,
- d. The 2<sup>nd</sup> Vice President,
- e. The 3<sup>rd</sup> Vice President.

Responsibilities, tasks and mission of the respected positions are defined by the Statutes and By-law No. 1/2016 from February 27<sup>th</sup>, 2016.

## II. CANDIDATURE

Article 3  
(candidature for various positions)

**A person may be a candidate for several positions within the JJEU, but may only be elected to one. On being elected, the name of that person will be withdrawn from any further candidature list.**

**Unsuccessful candidates are not automatically eligible for elections to another position. Nominations must be made specifically for each position to be contested.**

Article 4  
(special options for candidatures)

Any member of the Board with a minimum of 12 years of service may be a candidate in his/her own right to any position, provided that his/her nomination is supported by a minimum of 20% of the JJEU National Members.

Proof of support from the JJEU National Members must be confirmed in writing (print or electronic mail) and presented with the candidature.

Article 5  
(obligatory documents)

Candidature for the various positions must come from full National Members. Optional candidature may come from the candidate, if support from his/her full National Member is enclosed. **Application must have:**

- a. CV of the candidate;
- b. Indication of position(s) the candidature is for (**in respect to Article 3!**);
- c. Work programme and/or vision of the candidate's work on the position;
- d. **Consent to JJEU on revealing personal data.**

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Candidates for the positions shall consent with personal data disclosure provided in the candidature process, for example publishing on the official JJEU website ([www.jjeu.eu](http://www.jjeu.eu)), sending documents and materials to JJEU members and JJIF authorities within the mission and tasks of JJEU and JJIF defined by their Statute.

### III. ELECTORAL COMMISSION

#### Article 6 (composition and tasks)

The Electoral Commission of three persons according to point 7.1.4 of JJIF Statutes (elected in the beginning of GA, on proposal of the President) distribute, collect and count the ballots - unless the ballot is carried out electronically – and perform other tasks, related to the election process at the General Assembly, within the limits of their mandate, defined by the Statute and these Procedures.

The Electoral Commission elect the Head of the commission. All members of the Electoral Commission must be present from the beginning (when the Head of the Electoral Commission declares that votes are open) to the end of each electoral task (when Head of the Electoral Commission declares that votes are closed).

The Electoral Commission reach decisions in respect to these Procedures with simple majority. When in doubt or when in need, the JJEU General Secretary is eligible to assist and advice. If the General Secretary is a candidate for a position in the elections, the JJEU Board shall appoint another person from the Board to assist the Electoral Commission on their request.

#### Article 7 (exclusions)

The Electoral Commission members may not be delegates from countries presenting candidates for the election during the same General Assembly or candidates for a position to be elected in the same General Assembly.

### IV. ELECTORAL TASKS

#### Article 8 (order of the elections)

The order of the election is as follows:

- a. The President,
- b. The General Secretary,
- c. The 1<sup>st</sup> Vice President,
- d. The 2<sup>nd</sup> Vice President,
- e. The 3<sup>rd</sup> Vice President.

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## Article 9 (voting procedures)

Each of the JJEU Full National Members is entitled to only one vote. The vote must be expressed by the National Member President, personally, or, if the President does not attend the elections General Assembly, the National Member (JJNO) will appoint a delegate with voting rights, of the same nationality or holding residence in the same country. The appointment letter (proxy), signed by the president, must be presented in original at the General Assembly to the Chairperson of the Assembly. A delegate cannot vote on behalf of another member.

The Electoral Commission first check the list of attendance and the right to vote, established at the beginning of the assembly.

They prepare a number of ballots according to the number of delegates with the right to vote on the list. The remaining ballots must be taken away.

The elections are carried out by secret ballot, except when there is only one candidate for a position – in that case the vote with acclamation is allowed, initiated by the head of the Electoral Commission. If at least three members with the right to vote request a secret ballot, elections are carried out by secret ballot.

Each delegate is called to receive a ballot and afterwards each delegate is called to return the ballot to the ballot box, prepared for elections. Delegates must have enough time and place for privacy when deciding and filling in the ballots.

When two or more candidates obtain an equal number of votes, another ballot is held. An unlimited number of ballots will occur, until the tie is broken.

The ballots and ballot boxes must provide easy and clear distinction between the positions which are in the process of elections to avoid possible unintentional mistakes or confusion (different colours may be used of ballots and ballots boxes for each position etc.).

## Article 10 (quorum)

The election is by simple majority, i.e. the person who has obtained the highest number of votes is elected.

The JJEU President, the General Secretary and the 1<sup>st</sup> Vice President must be elected by absolute majority of the delegates with voting rights, attending the meeting (50% plus one vote).

In the case of more than two candidates, the one with the lowest number of votes will drop out in each round until one of the candidates receives the above-mentioned required majority.





## V. COUNTING

### Article 11 (transparency of procedures)

Ballots are counted by the Electoral Commission in front of the General Assembly. No persons are allowed to enter the space of the Electoral Commission during the count.

Counting is done by voice, loud enough that delegates see and hear the procedures. For better transparency of the procedure, the records are maintained promptly.

### Article 12 (validity of elections)

The Electoral Commission first count the total number of ballots in the ballot box. If there are more ballots than delegates with the right to vote all ballots are taken away and destroyed – there is no count for candidates. Voting procedures are repeated in respect to paragraph IV.

If the ballots received in the box are equal to or less than the delegates present with the right to vote, the Electoral Commissioner counts the ballots.

## VI. VALIDITY of BALLOTS

### Article 13 (validity of ballots)

Only the official ballot papers, prepared by the General Secretary, are valid for the elections. Only the ballot papers which carry votes for a number of candidates not higher than actual vacancies are valid. Ballots where the Electoral Commission cannot read or understand the exact and clear decision of the delegate or left blank or in doubt of the decision are taken away (considered not valid) – but not destroyed (must remain in the archive, in a sealed envelope, in respect to the paragraph VIII).

## VII. ANNOUNCING THE RESULTS

### Article 14 (declaration of results)

When all ballots are counted and all matters within the Commission cleared, the Head of the Electoral Commission officially and publicly announces the results to the auditorium. The electoral results are effective immediately.





The decision of the Electoral Commission shall be final and ex-officio acknowledged by the General Assembly.

## VIII. PROTOCOL

### Article 15 (keeping records)

The Electoral Commission promptly records the electoral activities (draft of the protocol is attached) in two copies. The protocol is recorded for each position and signed by all members of the Electoral Commission.

After each round of elections, the Electoral Committee seal all counted ballots in an envelope, together with one copy of the protocol. The other copy is handed over to the Chairperson of the General Assembly with the envelope with ballots for each position.

### Article 16 (safekeeping of the results)

The JJEU Board is responsible for safekeeping of the ballots until the date of the next General Assembly.

### Article 17 (dispute on voting)

When dispute on voting is raised by a candidate, the Electoral Commission holds activities and solves the dispute promptly – if the dispute is related to activities from opening to closing of voting procedures. The decision is final.

Disputes beyond the commission's tasks and related to activities before opening the elections and after closing the elections are not allowed, when in respect to article 1, paragraph 5, voting procedures has already started.

The sealed envelopes with ballots may be displayed and revealed upon court decision or JJIF Board request within 30 days after the electoral General Assembly and in the presence of the JJEU Board.

## IX. DEADLINES

### Article 18 (final dates)

**Deadline for candidature is September 27<sup>th</sup>, 2021!**





Candidature is valid if arrived by e-mail to the JJEU General Secretary address before September 27<sup>th</sup>, 24:00 hours.

Contact e-mail addresses: rick.frowyn@jjeu.eu

The General Secretary prepares a report about candidature procedures to JJEU Board no later than **October 1<sup>st</sup> 2021**. All valid candidatures are published on the website [www.jjeu.eu](http://www.jjeu.eu) by the same date.

Article 19  
(candidature after final date)

**Candidatures arrived after the deadline are dismissed** on procedural grounds (not opened nor validated or published or distributed). They are returned to the sender and noted in the General Secretary's report to the Board.

Article 20  
(supplementation of the application)

The General Secretary evaluates each application in respect to Article 5 of this document. If some documents or data are missing, the applicant is called to supplement the application, conditioned by the arrival of the missing information according to Article 18. An additional deadline of five (5) calendar days shall be granted.

**If supplementation arrives after the second deadline or the application is not completed, it shall be dismissed in respect to Article 19.**

## X. OTHER

Article 20  
(legal vacuum – lacunae)

Situations not provided by these procedures shall be decided by the JJEU Board.

Article 21  
(technical support)

The JJEU General Secretary prepares all technical materials for elections (ballots, ballots box, protocols etc.) with the cooperation of the organiser of the event.

Accepted this day, August 27<sup>th</sup>, 2021

Robert Perc, JJEU President







APPENDIX 1 - CONSENT TO JJEU ON REVEALING PERSONAL DATA.

## STATEMENT

Name and surname:

Country:

Member of National Federation (name):

I hereby consent with personal data disclosure provided in the candidature process, for example publishing on the official JJEU website ([www.jjeu.eu](http://www.jjeu.eu)), sending documents and materials to JJEU members and JJIF authorities within the mission and tasks of JJEU and JJIF defined by their Statute.

Place and date:

Signature:

Note: consent for personal data disclosure and use from JJEU should be a part of candidature text or filed in with this form, provided in the Electoral Procedures. Statement or this form is a mandatory part of one's candidature.

