

Pursuing JJIF Statutes (July 2015) and powers invested by the JJEU Statutes, on the session in Philippsburg, Germany, February 27th 2016, JJEU Board has accepted

ELECTORAL PROCEDURES

for electoral General Assembly session in Gent, Belgium, June 3rd 2016

I. GENERAL

Article 1 (general provisions)

Candidatures for the various positions must come from full National Members (or supported by full National Members) and must reach the General Secretary by regular post mail or e-mail at least 60 days before the date of the General Assembly (valid if arrived by email to the JJEU General Secretary address before April 3rd 2016, 24:00 hour or if send by regular mail to the contact address of General Secretary with postmark date no later than April 3rd 2016). The candidates who miss this date are not eligible for election. An official acknowledgement from the General Secretary will validate their nomination.

If General Secretary is not at disposal, Board nominate person, responsible for the candidature process pursuing Statute.

Only National Members may propose (support) and only bona fide candidates. These candidates must be citizens or residents of the country they represent.

Candidates shall be given equal time for last presentation (set by the Board before the session) to the delegates of General Assembly before elections. The order of presentation shall be alphabetical (by the surname).

When the Chairperson declare start of electoral procedures and transfer activities to Electoral Commission, no-one except the Chairperson and members of Electoral Commission shall be allowed to speak until last result is declared and electoral procedures declared closed by the Chairperson (i.e. when Electoral Commission finished their task and hand over all materials to the Chairperson).

The Chairperson of the General Assembly shall maintain the order in the room. Persons not respecting order shall be warned and after second call escorted outside.

Article 2 (list of candidates on elections)

In 2016 the elections take place for the whole JJEU Board (composition of 5) as follows:

- a. The President,
- b. The General Secretary,
- c. The 1st Vice President,
- d. The 2nd Vice President,
- e. The 3rd Vice President.

Responsibilities, tasks and mission of respected positions are defined by the Statutes and By-law No. 1/2016 from February 27th 2016.

II. CANDIDATURE

Article 3 (candidature for various positions)

A person may be a candidate for a number of positions within the JJEU but may only be elected to one. On being elected, the name of that person will be withdrawn from any further candidature list. Unsuccessful candidates are not automatically eligible for elections to another position. Nominations must be made specifically for each position to be contested.

Article 4 (special options for candidatures)

Any member of the Board with a minimum of 12 years of service may be a candidate in his/her own right to any position provided that his/her nomination is supported by a minimum of 20% of the JJIF National Members.

Proof of support from the JJIF National Members must be confirmed in writing (print or electronic mail) and presented with the candidature.

Article 5 (obligatory documents)

Candidature for the various positions must come from full National Members. Optional candidature may come from the candidate if support from his/her full National Member is enclosed. **Application must have:**

- a. CV of the candidate;
- b. Indication of position(s) candidature is for (**in respect to Article 3!**);
- c. Work programme and/or vision of the candidate's work on the position;
- d. **Consent to JJEU on reviling personal data.**

Candidates for positions shall consent with personal data disclosure provided in the candidature process, for example publishing on the official JJEU website (www.jjeu.eu), sending documents and materials to JJEU members and JJIF authorities within the mission and tasks of JJEU and JJIF defined by their Statute.

III. ELECTORAL COMMISSION

Article 6 (composition and tasks)

Electoral Commission of three persons according to point 7.1.4 of JJIF Statutes (elected in the beginning of GA, on proposal of the President) distribute, collect and count the ballots - unless the ballot is carried out electronically – and perform other tasks, related with election process at the General Assembly within the limits of its mandate, defined by the Statute and this Procedures.

Electoral Commission elect the Head of the commission. All members of the Electoral Commission must be present from the beginning (when the Head of the Electoral Commission declare that votes are open) to the end of each electoral task (when Head of the Electoral Commission declare votes are closed).

Electoral Commission reach decisions in respect to these Procedures with simple majority. When in doubt or when in need JJEU General Secretary is eligible to assist and advice. If General Secretary is a candidate for a position in elections, JJEU Board shall appoint another person from the Board to assist Electoral Commission on their request.

Article 7
(exclusions)

Electoral Commission members may not be delegates from countries presenting candidates for election during the same General Assembly or candidates for the position of election in the same General Assembly.

IV. ELECTORAL TASKS

Article 8
(order of the elections)

The order of the election is as follows:

- a. The President,
- b. The General Secretary,
- c. The 1st Vice President,
- d. The 2nd Vice President,
- e. The 3rd Vice President.

Article 9
(voting procedures)

Each of the JJIF Full National Members is entitled to only one vote. The vote must be expressed by the National Member President, personally, or, if the President does not attend the elections General Assembly, the National Member will appoint a delegate with voting rights, of the same nationality or holding residence in the same country. The appointment letter (proxy), signed by the president, must be presented in original at the General Assembly to the Chairperson of the Assembly. Delegate cannot vote in behalf of other member.

Electoral Commission first check the list of attendance and right to vote, established at the beginning of the assembly.

They prepare number of ballots accordingly to the number of delegates with the right to vote on the list. The remaining ballots must be taken away.

Elections are carried out by secret ballot, except when there is only one candidate for a position – in that case vote with acclamation is allowed initiated by the head of Electoral Commission. If at least three members with right to vote request secret ballot, elections are carried out by secret ballot.

Each delegate is called to receive a ballot and after each delegate is called to return the ballot to the ballot box, prepared for elections. Delegates must have sufficient time and place for privacy when deciding and filling ballots.

When two or more candidates obtain an equal number of votes, another ballot is held. An unlimited number of ballots will occur, until the tie is broken.

The ballots and ballot boxes must provide easy and clear distinction between positions which are in the process of elections to avoid possible unintentional mistakes or confusion (different colours may be used of ballots and ballots boxes for each position etc.).

Article 10 (quorum)

The election is by simple majority, i.e. the person who has obtained the highest number of votes is elected.

The JJIF President, the General Secretary and the 1st Vice President must be elected by absolute majority of the delegates with voting rights, attending the meeting (50% plus one vote).

In the case of more than two candidates, the one with the lowest number of votes will drop out in each round until one of the candidates receives the above-mentioned required majority.

V. COUNTING

Article 11 (transparency of procedures)

Ballots are counted by the Electoral Commission in front of the General Assembly. No persons are allowed to enter the space of Electoral Commission during count.

Counting is done by voice, loud enough that delegates see and hear the procedures. For better transparency of the procedures records are maintain promptly.

Article 12 (validity of elections)

Electoral Commission first count the total number of ballots in the ballot box. If there are more ballots than delegates with the right to vote all ballots are taken away and destroyed – there is no count for candidates. Voting procedures are repeated in respect to paragraph IV.

If the ballots received in the box are equal or less than the delegate present with the right to vote, Electoral Commissioner counts the ballots.

VI. VALIDITY of BALLOTS

Article 13 (validity of ballots)

Only the official ballot papers, prepared by the General Secretary, are valid for the elections. Only the ballot papers which carry votes for a number of candidates not higher than actual vacancies are valid. Ballots where Electoral Commission cannot read or understand the exact and clear decision of the delegate or left blank or in doubt of the decision are taken away (considered non valid) – but not destroyed (must remain in the archive in sealed envelope in respect to the paragraph VIII).

VII. ANNOUNCING THE RESULTS

Article 14 (declaration of results)

When all ballots are counted and all matters within the Commission cleared, Head of the Electoral Commission officially and publicly announced results to auditorium. Electoral results are effective immediately. The decision of Electoral Commission shall be final.

VIII. PROTOCOL

Article 15 (keeping records)

Electoral Commission promptly records electoral activities (draft of the protocol is attached) in two copies. Protocol is recorded for each position and signed by all members of the Electoral Commissioner.

After each round of elections Electoral Committee seal all counted ballots in the envelope, together with the one copy of the protocol. Other copy is handover to the Chairperson of the General Assembly with the envelope with ballots for each position.

Article 16 (safekeeping of the results)

JEU Board is responsible for safekeeping of the ballots up to the next General Assembly.

Article 17 (dispute on voting)

When dispute on voting is raised by the candidate Electoral Commission holds activities and solves the dispute promptly – if dispute is related for activities from opening to closing of voting procedures. The decision is final.

Disputes beyond commission's tasks and related to activities before opening elections and after closing of elections are not allowed when in respect to article 1, paragraph 5, voting procedures has already started.

Sealed envelopes with ballots may be displayed and revealed upon court decision or JJIF Board request within 30 days after electoral General Assembly and in the presence of JJEU Board.

IX. DEADLINES

Article 18
(final dates)

Deadline for candidature is April 4th 2016!

Candidature is valid if arrived by email to the JJEU General Secretary address before April 4th 2016, 24:00 hours or if send by regular mail to the contact address of General Secretary with postmark date no later than April 4th 2016.

Contact e-mail addresses: robert.perc@jjeu.eu or robert.perc@ju-jitsu.si.
Contact mail address: Robert Perc, Trg Matije Gubca 3, 8270 Krsko, Slovenia.

General Secretary prepares a report about candidature procedures to JJEU Board no later than **April 15th 2016**. All valid candidatures are published on the website www.jjeu.eu no later than **May 3rd 2016**.

Article 19
(candidature after final date)

Candidatures arrived after deadlines are dismissed on procedural grounds (not opened nor validated or published or distributed). They are returned to sender and noted in the General Secretary's report to the Board.

Article 20
(supplementation of the application)

General Secretary evaluates each application in respect to Article 5 of this document. If some documents or data are missing applicant is called to supplement application conditioned that it has arrived in respect to Article 18. Additional deadline of five (5) calendar days shall be granted.

If supplementation arrives after second deadline or application is not completed, it shall be dismissed in respect to Article 19.

X. OTHER

Article 20
(legal vacuum – lacunae)

In case of the situation, not provided by these procedures, shall be decided by the JJEU Board.

Article 21
(technical support)

JJEU General Secretary prepares all technical materials for elections (ballots, ballots box, protocols etc.) with cooperation of the organiser of the event.

Accepted this day, February 27th 2016

Dario Quenza, JJEU President

STATEMENT

Name and surname:

Country:

Member of National Federation (name):

I hereby consent with personal data disclosure provided in the candidature process, for example publishing on the official JJEU website (www.jjeu.eu), sending documents and materials to JJEU members and JJIF authorities within the mission and tasks of JJEU and JJIF defined by their Statute.

Place and date:

Signature:

Note: consent for personal data disclosure and use from JJEU should be a part of candidature text or filed in with this form, provided in the Electoral Procedures. Statement or this form is obligatory part of one's candidature.